

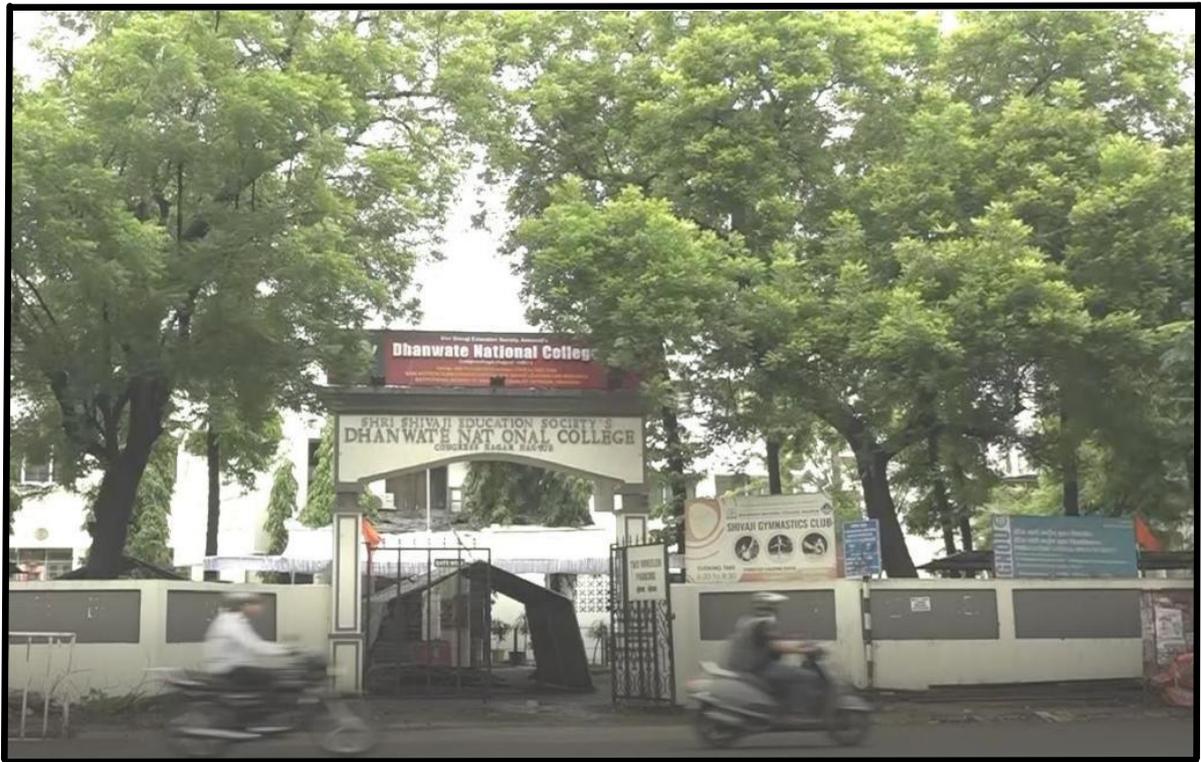


Shri Shivaji Education Society, Amravati's  
**Dhanwate National College**  
Congress Nagar, Nagpur



**Established in 1935**

**College with Potential for Excellence status by UGC, New Delhi**  
**PM-USHA 4.00 Grant for College Strengthening**  
**Re-Accredited 'B+' Grade, CGPA 2.53 by NAAC, Bangalore**  
**Centre of Higher Learning and Research**  
**Institutional Member of APQN, Shanghai**



**4<sup>th</sup> Cycle**

**Assessment & Accreditation by NAAC**

# AQAR 2023-2024

## CRITERIA V : STUDENT SUPPORT AND PROGRESSION



### 5.1 - Student Support

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees



**Dr. Panjabrao alias  
Bhausaheb Deshmukh**  
Founder President



Estd. 1935

Shri Shivaji Education Society, Amravati's (Regd. No. F. 89)  
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RECOGNISED CENTER FOR HIGHER LEARNING AND RESEARCH  
INSTITUTIONAL MEMBER OF ASIA PACIFIC QUALITY NETWORK, SHANGHAI

**Hon. Shri Harshwardhan P. Deshmukh**  
President

**Dr. Omraj S. Deshmukh**  
M.Sc., Ph.D.  
Principal

No./DNC /

Date : 26/12/23

### Self Declaration

This is to certify that, the information, report true copies of the supporting documents, numerical data and weblinks furnished in this file are verified by IQAC and the head of the institution and found correct.

Hence this certificate is issued.

**Dr. K. D. Meghe**  
IQAC Coordinator



**Dr. O. S. Deshmukh**  
Principal

Phone : (O) (0712) 2422759, 2454193

E-mail: dhanwatanationalcollege@yahoo.com ■ Website: <http://dhanwatanationalcollege.com>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

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**Shri Shivaji Education Society, Amraviti's**  
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**Circular**

Ref: FORMATION OF SC/ST COMMITTEE

As per UGC guidelines, Universities and Colleges are required to have an SC/ST committee for complaint redressal and dedicated channels to lodge complaints.

The committee members are as follows:

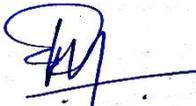
Sr. No.	Name of Members	Designation	Mobile No.	E-Mail ID
01	Dr. Omraj Deshmukh	Principal/ Chairman	9422125736	osdeshmukh2005@gmail.com
02	Dr. Vandana Ingle	Convenor	7666742408	dr.vmingle@gmail.com
03	Mrs. Lata Murkute	Member	8459856428	rockykolhe2223@gmail.com
04	Mr. Rajendra Motghare	Member	9975957713	rajendramotghare@gmail.com
05	Ms. Srushtee Parchake	Member	9623455674	srushtee@parchake@gmail.com
06	Samiksha R Bagde	Student Member	9765099242	Samikshabagde518@gmail.com

The committee will meet once in month to discuss and review the situation and initiate effective measures against the report given by the SC/ST committee.

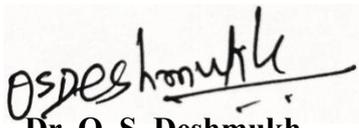
**Constitutional Provisions for SC / ST:**

The safeguards for the protection of interests of Sc / ST are mandated in the following provisions of Constitution of India:

- i. **Article 341 and 342** - Scheduled Castes and Scheduled Tribes have been identified as the two most backward groups of Indian Society. They include all such castes, races or tribes, which have been declared as scheduled castes and scheduled tribes by the Constitution of India under the provisions of Article 341 and 342 of the Constitution of India.
- ii. **Article 15 (1) & (2)** - Prohibition of discrimination against citizens on grounds of religion, race, caste, sex or place of birth.
- iii. **Article 16(1)&(2)** - Citizens' right to 'equality of opportunity' in matters relating to employment or appointment to any office under the State, and prohibition in this regard of any discrimination on grounds of religion, race, caste, sex or place of birth.
- iv. **Article 16(4)** - Equality of opportunity in matters of public employment - Nothing in this Article shall prevent the State from making any provision for the reservation of appointments or posts in favor of any backward class or citizens, which, in the opinion of the State, is not adequately represented in the services under the State.
- v. **Article 25(1)** - People's freedom of conscience and right to freely profess, practice and propagate religion – subject to public order, morality and other Fundamental Rights.
- vi. **Article 26** - Right of every religious denomination or any section thereof – subject to public order, morality and health – to establish and maintain institutions for religious and charitable purposes, manage its own affairs in matters of religion, and own and acquire movable and immovable property and administer it in accordance with law.
- vii. **Article 28** - People's freedom as to attendance at religious instruction or religious worship in educational institutions wholly maintained, recognized, or aided by the State.
- viii. **Article 29(2)** - Non-denial of admission to any citizen to any educational institution maintained or aided by the State, on grounds only of religion, race, caste, language or any of them.
- ix. **Article 335** - This article claims of the members of the Scheduled Castes and the Scheduled Tribes shall be taken into consideration, consistently with the maintenance of efficiency of administration, in the making of appointments to services and posts in connection with the affairs of the Union or State.

  
**Dr. K. D. Meghe**  
IQAC Coordinator



  
**Dr. O. S. Deshmukh**  
Principal  
Dhanwate National College,  
Nagpur

Shri Shivaji Education Society, Amraviti's  
**Dhanwate National College**  
Congress Nagar, Nagpur

**NOTICE**

**Date: 22/08/2023**

The following Staff Members and students are hereby informed to attend the first meeting of SC/ST Cell of the session 2022-23 on 25/08/2022 at 3.30 pm in the Principal Office.

<b>Sr. No.</b>	<b>Name of Members</b>	<b>Designation</b>	<b>Mobile No.</b>	<b>E-Mail ID</b>
<b>01</b>	Dr. Omraj Deshmukh	Principal/ Chairman	9422125736	osdeshmukh2005@gmail.com
<b>02</b>	Dr. Vandana Ingle	Convenor	7666742408	dr.vmingle@gmail.com
<b>03</b>	Mrs. Lata Murkute	Member	8459856428	rockykolhe2223@gmail.com
<b>04</b>	Mr. Rajendra Motghare	Member	9975957713	rajendramotghare@gmail.com
<b>05</b>	Ms. Srushtee Parchake	Member	9623455674	srushtee Parchake@gmail.com
<b>06</b>	Samiksha R Bagde	Student Member	9765099242	Samikshabagde518@gmail.com

**Agenda of the Meeting**

- 1) Reselection of Members of SC/ST Cell.
- 2) Introducing newly admitted SC/ST Students with government scholarships.
- 3) Introducing newly admitted Students the process of Registering Complaint against Harassment.

## Minutes of the Meeting held on 25/08/2022 at 3.30 pm

**Date: 25/08/2022      Venue: Principal Office**

### **Staff & Students Present**

Dr. Omraj Deshmukh	Principal/ Chairman
Dr. Vandana Ingle	Convenor
Mrs. Lata Murkute	Member
Mr. Rajendra Motghare	Member
Ms. Srushtee Parchake	Member
Samiksha R Bagde	Student Member

**The meeting was called to order by the Principal, Dr. O. S. Deshmukh.**

The discussion was initiated by the principal and welcomed all the members. Then discussion on the agenda mentioned in the notice started.

### **Agenda 1: Reselection of Members of SC/ST Cell**

**Discussion:** The principal congratulated the members of SC/ST cell of previous academic year for the efforts they have taken. Then he went on and proposed to continue the same members for this academic session i. e. 2022-23. All the present members agreed to it.

### **Agenda 2: Introducing SC/ST Students with government scholarships**

**Discussion:** The principal asked the members to introduce the government scholarship and government financial assistance for the SC/ST Students to newly admitted students.

### **Agenda 3: Introducing newly admitted Students the process of Registering Complaint against Harassment**

**Discussion:** The Chairperson asked the members to acquaint the newly admitted students' procedure of complaint in case if any SC/ST student or employee faces harassment. The application and online format to register complaint were discussed and finalized.

The meeting was concluded with vote of thanks presented by Ms. Srushtee Parchake.

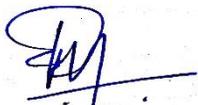


## Action Taken Report

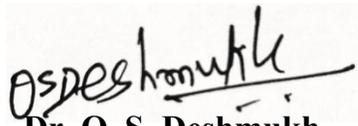
- 1) SC/ST Cell was formed last year. For this session 2022-23, the same members are continued.

Sr. No.	Name of Members	Designation	Mobile No.	E-Mail ID
01	Dr. Omraj Deshmukh	Principal/ Chairman	9422125736	osdeshmukh2005@gmail.com
02	Dr. Vandana Ingle	Convenor	7666742408	dr.vmingle@gmail.com
03	Mrs. Lata Murkute	Member	8459856428	rockykolhe2223@gmail.com
04	Mr. Rajendra Motghare	Member	9975957713	rajendramotghare@gmail.com
05	Ms. Srushtee Parchake	Member	9623455674	srushtee parchake@gmail.com
06	Samiksha R Bagde	Student Member	9765099242	Samikshabagde518@gmail.com

- 2) The notice regarding government scholarship and governmental financial aid was circulated on WhatsApp Groups of students of all the classes.
- 3) Students were informed through WhatsApp Groups of different classes regarding the procedure to lodge complain if any SC/ST student or employee face injustice. The other relevant information about the SC/ST Cell of the College is uploaded on the college web site and students and staff members were notified about it.

  
**Dr. K. D. Meghe**  
IQAC Coordinator



  
**Dr. O. S. Deshmukh**  
Principal  
Dhanwate National College,  
Nagpur



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## SC / ST Cell Policy Document

SC/ST Cell is established in Dhanwate National College, Nagpur under the guidelines by R.T.M. Nagpur University and the constitutional provisions. The members of the cell are- Chairman, Member Secretary, Two Members and Two Student Members. The principal is the official Chairman of the SC/ST Cell.

**Aim :** The SC/ST Cell established in the college aims at strengthening the students belonging to SC/ST community by helping them in their endeavor for educational development.

### Objectives

- i. To implement the reservation policy for SCs/STs in the College.
- ii. To collect data regarding the implementation of the policies in respect of admissions and analyses the data showing the trends and changes towards fulfilling the required quota.
- iii. To take such follow up measures for achieving the objectives and targets laid down for the purpose by the Government of India and the UGC.
- iv. To implement, monitor and evaluate continuously the reservation policy in college and plan measures for ensuring effective implementation of the policy and programme of the Government of India.
- v. To motivate the students to participate in curricular and co-curricular activities conducted by the college

- vi. To guide the students through counseling.
- vii. To encourage students to prepare for competitive exams.
- viii. To make students aware regarding career opportunities.

### **Functions of the Cell**

- i. To circulate Government of India and Commission's decisions and to collect regularly information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the College for different courses, in forms prescribed, by a stipulated date, and to take follow up action, where required.
- ii. To collect reports and information regarding the Government of India orders on the various aspects of education, training and employment of Scheduled Castes and Scheduled Tribes candidates, for evolving new policies or modifying existing policy by the Commission.
- iii. To acquaint the students with the government schemes and UGC orders regarding education and employment of SC/ST Students.
- iv. To inform students about the scholarships and financial assistance provided to SC/ST Students.
- v. To coordinate with other Departments and Committees such as NCC, NSS and sports to ensure the participation of the SC/ST Students.
- vi. To eliminate discrimination, if any, against or harassment of SC/ST students and punishments for those who indulge in any form of discrimination or harassment.

### **Standard Operating Procedure (SOP) of Complaint against Harassment or Any Form of Discrimination of SC/ST Students**

1. The complaints must be in writing form addressed to concerned committee. For online complaint link to google form is also given.
2. A complaint about the discrimination or harassment must specify whether the discrimination or harassment is alleged to have taken place within college.
3. The complaint must include sufficient details of the alleged act of discrimination or

harassment with the details of the Complainant.

4. The committee has to fix the hearing date by intimating to the complainant.
5. The Complainant and the person, against whom the complaint is filed, should be called before the committee and the committee should hear both the sides in detail.
6. The committee after hearing has to proper decision.
7. The complaint received by the Committee should be resolved maximum within 30days from the date of receipt of the complaint.

### **Penalty Clause**

If the person found guilty against whom the complaint is filed, the SC/ST Cell may impose the following penalty:

#### **1. Minor Penalties:**

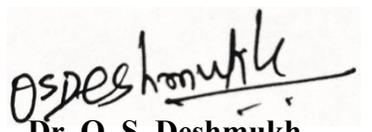
- Warning or, Caution, Censure or reprimand
- Cancellation/ Withheld Scholarship/Award/Prize/Medal.

#### **2. Major Penalties:**

- Suspension from Institution/Hostel.
- Temporary annulment from the Hostel/Institution.
- Rustication from the Institution.

  
**Dr. K. D. Meghe**  
**IQAC Coordinator**



  
**Dr. O. S. Deshmukh**  
**Principal**  
**Dhanwate National College,**  
**Nagpur**



**Dr. Panjabrao alias  
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**Hon. Shri Harshwardhan P. Deshmukh**  
President

**Dr. Omraj S. Deshmukh**  
M.Sc., Ph.D.  
Principal

प्रति,  
मा.संचालक,  
विद्यार्थी विकास विभाग,  
राष्ट्रसंत तुकडोजी महाराज नागपूर विद्यापीठ, नागपूर.

No./DNC / 935/2023-24  
Date : 30 MAY 2024

विषय : विद्यार्थी तक्रार निवारण समिती (SGRC) चे गठण बाबतची माहिती.  
संदर्भ : आपले कार्यालयील परिपत्रक क्र.रा.तु.ना.वि./सं.वि.वि./पत्र क्र.112, दिनांक 29/5/2024  
महोदय,

उपरोक्त विषयाच्या तसेच संदर्भीय परिपत्रक आणि भारताचे रापत्र दिनांक 11/4/2023 च्या अनुषंगाने आमच्या धनवटे नॅशनल कॉलेज, नागपूर च्या विद्यार्थी तक्रार निवारण समिती (Student Grievance Redressal Cell) चे गठण खालीलप्रमाणे आहे.

**Student Grievance Redressal Cell**

अ. क्र.	भारताचे राजपत्र दिनांक 11/04/2023 नुसार समिती	समिती सदस्यांची नावे	पद	संपर्क /मोबाईल क्रमांक
1.	A Professor/Principal	Dr.Omraj S. Deshmukh	Principal	9422125738
2.	Four Professor/Senior Faculty	Dr.R.N.Gosavi	Member	9822692931
3.		Dr.D.C.Wankhade	Member	9422087889
4.		Dr.K.K.Askar	Member	8830711900
5.		Ms.M.J.Dhiware	Member	7020660060
6.	Representative from amongst Students	Will be filled after admission	Member	

तसेच विद्यार्थी तक्रार निवारण समितीचे कामे हाताळण्याकरीता श्री. विनोद एम. भांगे, वरिष्ठ लिपीक, धनवटे नॅशनल कॉलेज, नागपूर, मोबाईल क्रमांक. 9421645648, यांची नियुक्ती करण्यात आली आहे.

करीता आपले माहितीस व पुढील उचित कार्यवाहीस्तव सादर.



आपला विश्वास  
*Omraj S. Deshmukh*  
(डॉ. ओमराज देशमुख)  
प्राचार्य  
धनवटे नॅशनल कॉलेज, नागपूर.

प्रतिलिपी: माहितीकरीता

- 1) सर्व समिती सदस्य आणि श्री वि. एम. भांगे
- 2) अधीक्षक, धनवटे नॅशनल कॉलेज नागपूर
- 3) समिती नस्ती.



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### **ANTI-RAGGING COMMITTEE**

Anti-Ragging committee should be the one of the important part of Educational Institution's mechanism. As per the guidelines of (UGC) under the Act of 1956, this is modified as UGC regulations on curbing the menace of ragging in Higher Educational Institutions. 2009 establishment of Anti-Ragging Committee is very compulsory.

#### **Objectives of Anti - ragging Committee**

Anti-ragging Committee will be the supervisory and advisory committee in preserving a culture of Ragging free Environment in the college campus. The main objectives of this cell are as follows.

1. To aware the students of dehumanizing effect of ragging inherent in its perversity.
  2. To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.
  3. To promptly and stringently deal with the incidents of ragging brought to our notice.
  4. To generate an atmosphere of discipline by sending a clear message that no act of ragging shall be tolerated any act of ragging shall not go unnoticed and unpunished.
  5. Any act of Physical abuse causing Assault, Harm or danger to Health.
  6. Any Act of abuse by spoken words, emails, SMS or public insult etc.
  7. Any act of injury or infringement of the fundamental right to the human dignity.
  8. Any act of wrongful confinement, kidnapping, molesting or committing unnatural offences, use of criminal forces, trespass or intimidation.
  9. Any unlawful assembly or conspiracy to ragging.
-



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---

### **Punishment to those found guilty**

Any student or group of students found guilty of ragging in the campus or even outside the campus shall be liable to one or more of the following punishments.

1. Debaring from appearing in any sessional test / university Examination.
  2. Suspension from attending classes and academic privileges.
  3. Withdrawing scholarships and other benefits.
  4. Suspension from the college.
  5. Cancellation of the admission.
  6. With holding the result.
-

**COMPLAINTS DETAILS**

**Name of Complainant** : \_\_\_\_\_  
**Class** : \_\_\_\_\_  
**Department** : \_\_\_\_\_  
**Nature of Ragging** : \_\_\_\_\_

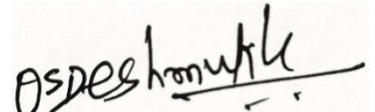
**Undertaking** : I here declare that the information furnished above by me is true and accurate. Further, I understand that disciplinary action can be taken against me if the above allegations are found incorrect or malicious.

**Signature of the Complainant**

**Date:**



**Dr. K. D. Meghe**  
IQAC Coordinator



**Dr. O. S. Deshmukh**  
Principal  
Dhanwate National College,  
Nagpur



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**COMPLAINT FORM**

Name of Complainant : \_\_\_\_\_  
Class : \_\_\_\_\_  
Department : \_\_\_\_\_  
Nature of Ragging : \_\_\_\_\_

**Undertaking**

I here declare that the information furnished above by me is true and accurate. Further, I understand that disciplinary action can be taken against me if the above allegations are found incorrect or malicious.

Date:

Signature of the Complainant

Dr. K. D. Meghe  
IQAC Coordinator



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## Minority Cell Formation

As per the constitutional provisions for the protection of interests of minority students, we have formed committee of minority cell in our institution. The members of the committee are as follows:

Sr. No.	Name of the Members	Designation	Mob. No.	Mail ID
1	Dr. Omraj Deshmukh	Principal/ Chairman	9422125736	osdeshmukh2005@gmail.com
2	Mr. Rajendra Motghare	Convenor	9975957713	rajendramotghare@gmail.com
3	Dr. Swarnalata Warke	Member	9850066192	warkednc@gmail.com
4	Ms. Nasreen Bano	Member	9156936115	nasrin13raf@gmail.com
5	Ms. Srushtee Parchake	Member	9623455674	srushtee Parchake@gmail.com
6	Ms. Saniya Khan	Student Member	9307362642	Khs0488@gmail.com

### Constitutional Provisions for Minority

The safeguards for the protection of interests of minorities are mandated in the following provisions of Constitution of India:

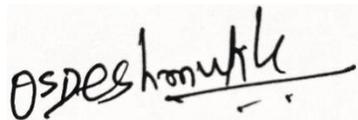
- (i) Article 15 (1) & (2) - Prohibition of discrimination against citizens on grounds of religion, race, caste, sex or place of birth.
- (ii) Article 16(1) & (2) - Citizens' right to 'equality of opportunity' in matters relating to

employment or appointment to any office under the State, and prohibition in this regard of any discrimination on grounds of religion, race, caste, sex or place of birth.

- (iii) Article 25(1) - People's freedom of conscience and right to freely profess, practice and propagate religion – subject to public order, morality and other Fundamental Rights.
- (iv) Article 26 - Right of every religious denomination or any section thereof – subject to public order, morality and health – to establish and maintain institutions for religious and charitable purposes, manage its own affairs in matters of religion, and own and acquire movable and immovable property and administer it in accordance with law.
- (v) Article 28 - People's freedom as to attendance at religious instruction or religious worship in educational institutions wholly maintained, recognized, or aided by the State.
- (vi) Article 29(2) - Non-denial of admission to any citizen to any educational institution maintained or aided by the State, on grounds only of religion, race, caste, language or any of them.
- (vii) Article 30(1) - Right of all religious and linguistic minorities to establish and administer educational institutions of their choice.
- (viii) Article 30(1A) - State laws providing for compulsory acquisition of property of minority educational institutions shall ensure that compensation amount to be paid does not restrict or abrogate the right guaranteed above.
- (ix) Article 30(2) - Freedom of minority-managed educational institutions from discrimination in the matter of receiving aid from the State.

  
**Dr. K. D. Meghe**  
**IQAC Coordinator**



  
**Dr. O. S. Deshmukh**  
**Principal**  
**Dhanwate National College,**  
**Nagpur**



**Shri Shivaji Education Society, Amraviti's**  
**Dhanwate National College**  
**Congress Nagar, Nagpur**



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**MINORITY CELL GRIEVANCE FORM**

Name of the Complainant: .....

Class: .....

Department: .....

Nature of Grievance:

.....  
.....  
.....  
.....

**Undertaking**

I here declare that the information furnished above by me is true and accurate.  
Further, I understand that disciplinary action can be taken against me if the above  
allegations are found incorrect or malicious.

Date: \_\_\_/\_\_\_/\_\_\_\_\_

Signature of the Complainant

Shri Shivaji Education Society, Amravati's  
**Dhanwate National College**  
Congress Nagar, Nagpur

**Date: 05/09/2022**

**NOTICE**

The following Staff Members and students are hereby informed to attend the first meeting of Minority Cell of the session 2022-23 on 09/09/22 at 4.00 pm in the Principal Office.

<b>Sr. No.</b>	<b>Name of the Members</b>	<b>Designation</b>	<b>Mob. No.</b>	<b>Mail ID</b>
1	Dr. Omraj Deshmukh	Principal/ Chairman	9422125736	osdeshmukh2005@gmail.com
2	Mr. Rajendra Motghare	Convenor	9975957713	rajendramotghare@gmail.com
3	Dr. Swarnalata Warke	Member	9850066192	warkednc@gmail.com
4	Ms. Nasreen Bano	Member	9156936115	nasrin13raf@gmail.com
5	Ms. Srushtee Parchake	Member	9623455674	srushteeparchake@gmail.com
6	Ms. Saniya Khan	Student Member	9307362642	Khs0488@gmail.com

**Agenda of the Meeting**

- 1) Reselection of Members of Minority Cell
- 2) Introducing newly admitted Minority Students with government scholarships
- 3) Introducing newly admitted Students the process of Registering Complaint against Harassment

## **Minutes of the Meeting held on 09/09/2022 at 4.00 pm**

**Date: 09/09/2022 Venue:  
Principal Office**

### **Staff & Students Present**

Dr. Omraj S. Deshmukh,	Principal
Mr. Rajendra Motghare	Convenor
Dr. Swarnalata Warke	Member
Ms. Nasreen Bano	Member
Ms. Srushtee Parchake	Member
Ms. Saniya Khan	Student Member

**The meeting was called to order by the Principal, Dr. O. S. Deshmukh.**

The discussion was initiated by the principal and welcomed all the members. Then discussion on the agenda mentioned in the notice started.

### **Agenda 1: Reselection of Members of Minority Cell**

**Discussion:** The principal congratulated the members of Minority cell of previous academic year for the efforts they have taken. Then he went on and proposed to continue the same members for this academic session i. e. 2022-23. All the present members agreed to it.

### **Agenda 2: Introducing Minority Students with government scholarships**

**Discussion:** The Principal asked the members to introduce the government scholarship and government financial assistance for the Minority Students to newly admitted students.

**Agenda 3: Introducing newly admitted Students the process of Registering Complaint against Harassment**

**Discussion:** The Chairperson asked the members to acquaint the newly admitted student's procedure of complaint in case any minority student or employee faces harassment. The application and online format to register complaint were discussed and finalized.

The meeting was concluded with vote of thanks presented by Ms. Nasreen Bano.

## **Action Taken Report**

1) Minority Cell was formed last year. The same members are continued for this session i.e. 2022-23.

<b>Sr. No.</b>	<b>Name of the Members</b>	<b>Designation</b>
1)	Dr. Omraj S. Deshmukh, Principal	Chairman
2)	Mr. Rajendra Motghare	Member Secretary
3)	Dr. Swarnalata Warke	Member
4)	Ms. Nasreen Bano	Member
5)	Ms. Srushtee Parchake	Member
6)	Ms. Saniya Khan	Student Member

2) The notice regarding government scholarship and governmental financial aid was circulated on Whats App Groups of students of all the classes.

3) Students were informed through Whats App Groups of different classes regarding the procedure to lodge complain if any minority student or employee face injustice. The other relevant information about the Minority Cell of the College is uploaded on the college web site and students and staff members were notified about it.

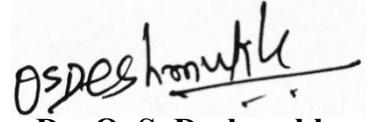


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- 5) mR Wlk nk[ ky k 800000@& : - psvkr uk c rgl hynk ; kpsl ghpk
- 6) Institute Verification Form i kpk Z: kpsl ghpk
- 7) Self-Deceleration of Community fo| kF, kP kl ghpk
- 8) j Skud kVZ>jskV
- 9) i zski kor h



**Dr. K. D. Meghe**  
IQAC Coordinator



**Dr. O. S. Deshmukh**  
Principal  
Dhanwate National College,  
Nagpur



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## Minority Cell Policy Document

Minority Cell is established in Dhanwate National College, Nagpur from the Academic Session 2021-22 under the guidelines by RTM Nagpur University and the constitutional provisions. The members of the cell are-Chairman, Member Secretary, Two Members and one Student Members. The principal is the ex officio Chairman of the Minority Cell.

**Aim:** The Minority Cell established in the college aims at strengthening the students belonging to minority community by helping them in their endeavor for educational development.

### Objectives

- i) To motivate the minority students to participate in curricular and co-curricular activities conducted by the college
- ii) To make them aware about facilities and schemes of the government.
- iii) To take every precaution to give equal opportunities to the minority students.
- iv) To guide the students through counseling.
- v) To encourage students to prepare for competitive exams.
- vi) To make students aware regarding career opportunities.

### Functions of the Cell

- 1) To acquaint the students with the government schemes and UGC orders regarding education and employment of Minority Students.
- 2) To inform students about the scholarships and financial assistance provided to Minority Students.

- 3) To coordinate with other Departments and Committees such as NCC, NSS and sports to ensure the participation of the Minority Students.
- 4) To guide the Minority Students who are weak learners.
- 5) To acquaint the Minority Students who are fast learners with various courses on MOOC Portal.
- 6) To look after the related matters (if any) of depriving a student or group of minority students.
- 7) To eliminate discrimination, if any, against or harassment of minority students and punishments for those who indulge in any form of discrimination or harassment.

### **Minority as Per Indian Constitution**

An ethnic, religious or linguistic minority is any group of persons which constitutes less than half of the population in the entire territory of a State whose members share common characteristics of culture, religion or language, or a combination of any of these.

Muslims, Sikhs, Christians, Buddhists, Jain and Zoroastrians (Parsis) have been notified as minority communities under Section 2 (c) of the National Commission for Minorities Act, 1992. As per the Census 2011, the percentage of minorities in the country is about 19.3% of the total population of the country. The population of Muslims are 14.2%; Christians 2.3%; Sikhs 1.7%, Buddhists 0.7%, Jain 0.4% and Parsis 0.006%.

### **Standard Operating Procedure (SOP) of Complaint Against Harassment or Any Form of Discrimination of Minority Students**

- 1) The complaints must be in writing form addressed to concerned committee. For online complaint link to google form is also given.
- 2) A complaint about the discrimination or harassment must specify whether the discrimination or harassment is alleged to have taken place within college.
- 3) The complaint must include sufficient details of the alleged act of discrimination or harassment with the details of the Complainant.
- 4) The committee has to fix the hearing date by intimating to the complainant.
- 5) The Complainant and the person, against whom the complaint is filed, should be called before the committee and the committee should hear both the sides in detail.

- 6) The committee after hearing has to proper decision.
- 7) The complaint received by the Committee should be resolved maximum within 30 days from the date of receipt of the complaint.

### **Penalty Clause**

If the person found guilty against whom the complaint is filed, the Minority Cell may impose the following penalty:

#### **1. Minor Penalties:**

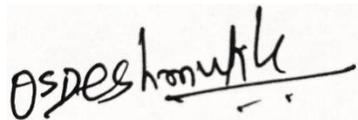
- Warning or, Caution, Censure or reprimand
- Cancellation/ Withheld Scholarship/Award/Prize/Medal.

#### **2. Major Penalties:**

- Suspension from Institution/Hostel.
- Temporary annulment from the Hostel/Institution.
- Rustication from the Institution.

  
**Dr. K. D. Meghe**  
**IQAC Coordinator**



  
**Dr. O. S. Deshmukh**  
**Principal**  
**Dhanwate National College,**  
**Nagpur**



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**Dr. Omraj S. Deshmukh**  
Principal

**Shri Harshwardhan P. Deshmukh**  
President

## OBC CELL Formation

We have formed committee of OBC Cell in our institution. The members of the committee are as follows:

Sr. No	Name	Designation	Contact	E-Mail
1	Dr. Omraj .S.Deshmukh	Chairman	9422125736	osdeshmukh2005@gmail.com
2	Dr.Rajkumargiri .N.Gosavi	Convenor	9822692931	rajugosavi1969@gmail.com
3	Dr. Vaishali Malode	Member	9822945662	vaishu.malode2014@gmail.com
4	Dr. Rajesh Timane	Member	9860931040	timane.rajesh@gmail.com
5	Dr. Nilesh Mhatre	Member	9881164117	nmhatre28@rediffmail.com
6	Mr. Krishna B. Chikhale	Member	7709114235	-
7	Mr. Akash M Dhobare	Member	8766012095	akashdhobare76@gmail.com

**Dr. R .N. Gosavi**  
Convenor

**Dr. Kulbhusan D. Meghe**  
IQAC Co-ordinator

**Dr. O.S. Deshmukh**  
Principal





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**Dr. Omraj S. Deshmukh**  
**Principal**

**Shri Harshwardhan P. Deshmukh**  
**President**

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## **OBC CELL** **Policy Document**

### **OBC Cell**

In order to ensure due compliance of the orders of reservation issued from time to time in favour of Other Backward Class and to ensure prompt disposal of the Grievances of the employees of OBC Category, this OBC Cell has been established.

### **Objective:**

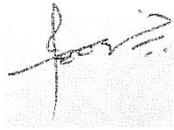
- To implement, monitor and evaluate continuously the reservation policy in University and plan measures for ensuring effective implementation of the policy and programmes of the Government of India and UGC.
- To educate, enlighten and empower the students and staff of OBC categories in the university to make use of the facilities extended by the Govt. and other agencies for their educational & occupational career.
- To collect data regarding the implementation of the policies in respect of admissions, appointments to teaching and non-teaching positions in the universities and analyze the data showing the trends and changes towards fulfilling the required quota.

<b>Sr. No</b>	<b>Name</b>	<b>Designation</b>	<b>Contact</b>	<b>E-Mail</b>
1	Dr. Omraj .S.Deshmukh	Chairman	9422125736	osdeshmukh2005@gmail.com
2	Dr.Rajkumargiri .N.Gosavi	Convenor	9822692931	rajugosavi1969@gmail.com
3	Dr. Vaishali Malode	Member	9822945662	vaishu.malode2014@gmail.com
4	Dr. Rajesh Timane	Member	9860931040	timane.rajesh@gmail.com
5	Dr. Nilesh Mhatre	Member	9881164117	nmhatre28@rediffmail.com
6	Mr. Krishna B. Chikhale	Member	7709114235	–
7	Mr. Akash M Dhobare	Member	8766012095	akashdhobare76@gmail.com

### **Functions:**

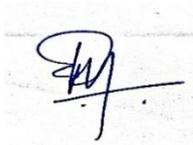
- To circulate the orders and other circulars issued by the University/ Government of India and UGC (University Grant Commission) and to collect regularly, on an annual basis, information regarding course-wise admission of candidates belonging to the Other Backward Classes in the University in prescribed form within the stipulated date, and to take follow-up action, wherever required.
- To circulate the orders and other circulars issued by Government of India and University Grants Commission's decisions in respect of appointment and promotion for teaching and non-teaching posts in the University in suitable forms by a stipulated date and take follow up action wherever required.
- To collect reports, orders and information issued by Government of India and the UGC on the various aspects of Education, Training and Employment of other Backward Classes candidates for evolving new Policies or modifying existing policies.
- To analyses information so collected and prepare reports and digests for onward transaction to the Ministry of Human Resource Development, Govt. of India, University Grant Commission and such other authorities as may be required.
- To monitor the working of the remedial Coaching Scheme in the University for OBC students, including Minorities students.
- To co-ordinate through university with Govt (State & Central), UGC and such other organizations to get Scholarship/freeship/other financial benefits for OBC & minority students.
- To deal with representations received from Other Backward Classes (OBC) and Minorities Candidates regarding their admission, Scholarships, Recruitment, Promotion and other similar matters in the University.

- To maintain a database of candidates belonging to OBC
- Any other works assigned by the University from time to time to promote higher education among OBC students and staff.
- The OBC Cell will exclusively look after the work related to the OBC
- To ensure provisions for an environment where all such students feel safe and secure.
- To provide prompt counselling for any emotional emergencies arising on account of any events at the campus



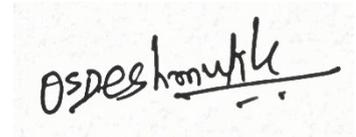
**Dr. R .N. Gosavi**

**Convenor**



**Dr. Kulbhushan D. Meghe**

**IQAC Co-ordinator**



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**SC/ST CELL GRIEVANCE FORM**

Name of the Complainant: .....

Class: .....

Department: .....

Nature of Grievance:

.....  
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.....  
.....

Undertaking I here declare that the information furnished above by me is true and accurate. Further, I understand that disciplinary action can be taken against me if the above allegations are found incorrect or malicious.

Date: \_\_\_/\_\_\_/\_\_\_\_\_

Signature of the Complainant